

**The Club Bar & Veteran's Organization**  
**Event Bar Policies**

All reservations include 2 bar tenders for up to 8 hours of bar service not including set up and take down of the bar area. Additional hours will be charged at \$50.00 per hour.

The Club will apply for liquor licensing and insurance for liquor liability. The event owner is required to pay the fee for licensing.

All alcoholic beverages will be exclusively provided and served by the The Club bartenders. Any outside liquor will be cause to shut down the bar and payment will be due immediately.

The Club will transport, assemble and tear down all items necessary to serve a single bar and beverage location. Additional bars may be set up and taken down for additional fee which will be discussed on an as needed basis.

The Club will provide all plastic glassware, napkins, garnishes, ice and mixers.

The Club staff are not responsible for set up, maintenance or tear down of event premises outside of purposes exclusive to bar operation. The Club staff is not responsible for the clean up or disposal of non perishable waste items such as plastic glassware, bottles, plastic cups, cans etc.

All items once opened or tapped are considered purchased in full and are not refundable. This includes but not is not limited to cans, bottles, boxes and kegs. Not applicable on bottle(s) of liquor.

The Club has a zero tolerance policy for underage consumption of alcoholic beverages. We reserve the right to ID anyone requesting alcohol. If any one of our staff or event staff notices a person under the age of 21 consuming alcohol at your event we reserve the right to shut down all services and payment is due immediately.

Tabs may be run with the permission of Event Owner only. A tab slip will need to be filled out for each person wanting to run a tab. Any unpaid tabs at the completion of the event will be charged to the Event Owner. Any unpaid tab slips will be given to the Event Owner and they can collect from said person on their own if they so choose.

A deposit of \$300.00 is due at time of booking to reserve the date of your event. Upon completion of your event the deposit will be applied to the final invoice total. There is a refund policy in effect with deposit.

*Cancellation Policy*

*Cancel 6 months or more before reserved date for a full refund*

*Cancel 3 to 6 months before reserved date for a 50% refund*

*Cancel up to 30 days before reserved date for 15% refund*

*Any cancellation after the 30 day mark surrenders the entire deposit.*

All charges are due within 7 days of the event. The final amount will be reduced by \$100.00 if all charges are paid in full the night of the event. Every 7 days after the initial 7 day period with a balance due will incur a 5% or \$50.00 late fee for non payment whichever is greater.

Event Owner

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Bar Representation

Signature: \_\_\_\_\_ Date: \_\_\_\_\_